

Logistics and Travel Details for Ubatuba

Travel

1) According to ICSU regulations, SCOPE will reimburse economy class (or preferably lower) airfares only. **SCOPE will reimburse such travel costs by cheque at the time of the meeting.** SCOPE will cover all subsistence costs (hotel plus meals); you are responsible for any extras such as telephone, laundry, bar bills and other sundry expenses.

2) Our hotel in Ubatuba is booked for arrival on Saturday, 1 February and departure on Friday, 7 February. Sao Paulo is the point of entry/arrival airport for the meeting in Brazil. Ubatuba is located some 225 km north of Sao Paulo. Our local hosts will arrange bus transfers for the Carbon workshop participants, and the trip from Sao Paulo airport to Ubatuba should be about 3 hours long. The workshop will be at the **Recantos do Toninhas Hotel at Ubatuba**. At this point, we do not anticipate that we will be able to reserve any rooms prior to February 1 or after February 7. If your schedule requires an earlier arrival or a later departure, please let me know immediately.

Hotel Recanto das Toninhas
Endereço: Praia das Toninhas S/N
Fax: +55 11 288 2260
URL www.toninhas.com.br
Reservas pelo telefone: +55 11 288 2022

IMPORTANT - Visa

As of 15 October, 2002 the following information has been carefully checked. However it is provided without any warranty, and you must check this information personally with the Embassy in your country as your status may require special procedures.

VISA for Brazil -- Required by all **except** the following:

- (a) nationals mentioned under passport exemptions below;
- (b) nationals of EU countries for tourist stays of up to 90 days;
- (c) nationals of Andorra, Bahamas, Barbados, Bolivia, Colombia, Costa Rica, Ecuador, Iceland, Liechtenstein, Monaco, Morocco, Namibia, Norway, Peru, Philippines, San Marino, Slovenia, South Africa, Surinam, Switzerland, Trinidad & Tobago, Vatican City and Venezuela for touristic stays of up to 90 days;
- (d) transit passengers continuing their journey to a third country by the same or first connecting flight, provided holding onward documentation and not leaving the airport.

Note: (a) Visa exemptions mentioned above are for tourist purposes only. All those travelling on business need a visa (except nationals of the UK who will be granted an appropriate business visa on arrival, provided they are holding a return or onward ticket and proof of sufficient funds to cover duration of stay. The length of stay permitted is normally up to 90 days but can be extended to a maximum of 180 days). (b) All travellers must be in possession of onward or return tickets and sufficient funds to cover their stay.

Note 2: Americans need a visa. This entails a visit to a Brazilian Consulate and a payment of \$100 (cash only)

PASSPORT

Passports valid for at least 6 months from date of entry required by all except nationals of Argentina, Chile, Paraguay and Uruguay arriving in Brazil directly from their own countries and holding a national identity card.

Required documents for visa:

Tourist/Transit:

- (a) Valid passport.
- (b) Application form.
- (c) Proof of sufficient funds to cover duration of stay.
- (d) 1 passport-size photo.
- (e) Return or onward tickets (photocopy, or letter from carrier giving flight details).
- (f) Fee (paid in cash or with a Giro slip obtainable from the Consulate).

Business:

- (a)-(f) and,
- (g) Letter from applicant's company stating the purpose and duration of the visit and confirming financial responsibility for the applicant. (Visas will not be granted if the passport expires within 6 months.)

Costs of visa: will be reimbursed by SCOPE on presentation of an invoice or receipt.

3) Transportation to the hotel: We will have two buses on the 1st. One is scheduled to leave around 9:30am, and the second around 2pm. Travelers should look for someone with a sign saying SCOPE-CENA. We will have people arriving at both terminals, and there will be an English speaking person waiting with the sign right at the exit of customs in the arrival international area. The main meeting point will be at the international arrival area of terminal 2. The helpers already have a table with names, flight numbers, etc, of everyone.

If all else fails, the backup solution for travel to the hotel is: If the worse happens, the traveler should get one of the radio taxis at the airport. They are very reliable and will not cost a lot more than a van. Reynaldo will have an emergency phone number from a van service in ubatuba that we may use as the backup of the backup. In a real emergency, people can call Reynaldo's cell phone. They will have to dial, from any public phone, 9-015-19-96081766.

4) IT and Technical equipment at the meeting: We will however have 9 lines of 56k connections permanently connected to the hotel isp, 5 at the secretariat and 4 in the convention room. e-mail can be accessed from these lines. The hotel's system will allow only 5 rooms (!) to connect to the internet.

Plugs/adapters: The voltage is 120, and the plugs are American style (with the grounding

5) Other finances: The hotel will accept major credit cards but not personal checks. Travelers checks can be cashed at banks in town. It is probably wise to get 100-200 Reais at the airport.

6) Possible Excursions: Candidates include scuba diving, snorkeling, a schooner trip, and a visit to the colonial city of Paratay.

7) Safety: Ubatuba is fairly safe (Reynaldo's term). He recommends basic precautions, including not leaving stuff unattended on the beach and not walking alone in big crowds.

8) Weather: It has been very hot recently, and the heat may continue through the meeting. Bring Sunscreen.

9) Exercise: The hotel has a gym, and beach volleyball is a possibility.